

Pleasant Hill Elementary Education Foundation
Meeting
October 14, 2015

Date, Time & Location – Meeting called to order October 14, 2015 at 7:12 PM, Round Table Pizza on Oak Park Boulevard, Pleasant Hill, CA

In Attendance – Vince Hackel, Amy Bleichner, Alisa Todd, Angela Nishizawa, Nate Lunt, Kerstie Pederson, Jim Wray, Ms. Nicosia, Theresa Leibnitz, Dawn Freccero, Jennifer Philson, Lori Amberson, Bem Bey

Approval of Meeting Minutes

- **Nate Lunt made a motion to approve PHEEF Meeting minutes from September 9, 2015; Alisa Todd seconded the motion**
- **Vote taken, Motion passes - Approved**

Treasurer's Report

- Payment made for upgraded website, cost was just under \$300
- Will try to link Spring Gala website to PHEEF website
- Insurance & taxes paid
- Still continuing to receive monthly subscriptions for PHEEF donations

PHE Principal/Staff Report

- Ms. Nicosia reporting – closure of 2nd computer lab (for additional classroom space) was difficult to adjust to, however mobile laptop carts are working for 4th & 5th grades as they are getting increased time with computers
- Delayed start of reading lab – 4th & 5th grade have changed model, still working on scheduling
- Still have not filled PE assistant position, staff wondering if funding for additional computer aide could be shuffled to add to additional time for PE assistant position
 - Lori Amberson explained that other local school districts utilize outside contractors, examples: Lafayette uses club fit, Fit for Kids did lunch program at PHMS
 - would MDUSD allow outside contractor?, Ms. Nicosia to ask staff to research options to see where they want to go.
- Nate Lunt asked Ms. Nicosia how to forge a better working relationship with the teaching staff, Ms. Nicosia explained that moving forward teachers will rotate coming to PHEEF meetings

Committees

- *Communication*
 - Angela Nishizawa reporting - applied for Google non-profit status, application accepted, will do free marketing for our website
 - Consider adding agenda to e-news & PHEEF website prior to meetings
 - Considering using Peach Jar announcements
- *Spell-A-Thon*
 - Jennifer Philson reporting – considering January 29, 2016
 - Will continue with ribbons for correct percentage of spelling as well as prizes for top fundraisers per grade level, will eliminate classroom prize
 - Ms. Nicosia will need to check whether or not appropriate for TK to participate, will contact Jennifer with response

- *Walk-A-Thon*
 - Alisa Todd reporting – scheduled for April 15, 2016
 - Prizes for most laps per grade for boys & girls, awards for top fundraiser per grade level
 - Possibly tie in to mileage club, discussed different ways to pledge - per ¼ mile vs. lap
- *Spring Gala*
 - Nate Lunt reporting – scheduled for February 27, 2016
 - \$75 per ticket – no early bird tickets at discounted rate, table reservations \$150, VIP tables up to \$500
 - Kerstie Pederson reports plan for Spring Gala team meeting week of October 19
- *Science Program*
 - Alisa Todd reporting – 2nd, 3rd, & 5th grade have kits, working on getting 1st & 4th grades up and running
 - Still in talks with New Leaf Collaborative – providers of workshops, workshops would be provided 1X/month per class, would have to be done in the MU
 - Trying to figure out what can be done to sustain program

Old Business

- MARE Program
 - Overall feedback from teachers that MARE is out of date and does not currently fit into curriculum, staff not interested in researching update of program on their own
 - Alisa to check in with New Leaf Collaborative to see if alternate program available
- 2017 Outdoor Education
 - Theresa Leibnitz & Dawn Freccero making request for approval of PHEEF funds to support Class of 2017 Outdoor Education
 - Currently 130 students in 4th grade class, \$46,000 total cost
 - Approximately 70 families have donated some portion of cost
 - still have fundraising planned to make up \$10,000
 - PTA has committed \$2500
 - requesting commitment of \$2000 from PHEEF to move forward, Nate Lunt suggests matching PTA funding
 - **Jim Wray makes a motion for PHEEF to match funds up to \$2500 pledged by the PHE PTA for the Class of 2017 Outdoor Education program, Angela Nishizawa seconds the motion**
 - **Vote taken, motion passes – approved**

Announcements

- Next meeting date & time: Wednesday, November 18, 2015 @ 7PM, Round Table Pizza
- Meeting adjourned 9:38 PM

ADDENDUM 10/20/15:

Round Table meeting space not available 11/18/2015.

Next meeting date & time: Wednesday, November 11, 2015 @ 7PM, Round Table Pizza