

**Pleasant Hill Elementary Education Foundation**  
**Meeting**  
**May 11, 2016**

**Date, Time & Location** – Meeting called to order Wednesday, May 11, 2016 at 7:08 PM, at Round Table Pizza

**In Attendance** – Amy Bleichner, Hasmig Gregorian, Dan Sheffield, Mary Briemley, Jen Lowery, Kerstie Pederson, Angela Nishizawa

**Approval of Previous Meeting Minutes**

- **Jennifer Philson made a motion to approve PHEEF Meeting minutes from April 13, 2016; Mary Briemley seconded the motion**
- **Vote taken, Motion passes. Approved.**

**Treasurer's Report**

- Hasmig Gregorian reporting
- So far this year, gross profit \$89,000, had budgeted \$135,000
- Overall downward trend in gross profit for all fundraisers
- Received one donation of \$1000 from Science program ask letter, in addition to a few smaller donations

**Staff Report**

- Dan Sheffield reporting
- Clarification regarding Kindergarten classes for 2016-2017 academic year - AM class: 8:05 to 11:35 and PM class: 11:40 to 3:10, 28 students per class, teachers will team teach, only time there will be 1 teacher will be while other is at prep time or during lunch, teacher teams will be Hotter & Abramson and Zagone & Joachim
- 5<sup>th</sup> grades looking forward to “Walk to Revolution”, American History on-site field trip, takes 2.5 hours
- District has placed additional principals at PHE on a rotating schedule, in addition to Ms. Obodozie and vice principal – Mr. Slater
- There will be a shift in teachers next school year, possibility of 10 teachers changing classrooms

**Standing Committees**

- *Spell-A-Thon*
  - Jennifer Philson reporting
  - Ice cream party for Ms. Russo's class completed
- *Walk-A-Thon*
  - Alisa Todd reporting via email – read by Hasmig Gregorian
  - Looking forward to event on Friday, May 13, still need more volunteers
  - Making concession for one 3<sup>rd</sup> grade class – they will walk on Thursday during PE because they have a field trip on Friday
- *Spring Gala*
  - Hasmig Gregorian reporting
  - Lisa Stauffer will not chair committee next year, PHEEF will be looking for replacement

- Bem Bey & Darryl Behrens have expressed interest in developing software to assist with Gala management

## Special Committee

- *Science*
  - Alisa Todd reporting via email
  - New science workshop has started – “Flying Machines”
  - Will be sending out surveys towards the end of the school year for feedback
  - Mr. Sheffield recommends contacting Ms. Waters regarding scheduling science workshop for next year ASAP as she is the person who handles prep scheduling

## New Business

- Fund requests:
  - Perceptual Motors – position filled by Tracy Mehta for the remainder of the school year, she is requesting funds for supplies (12 each of hula hoops, scoops, lemon twists, 9” discs, 6 ft. jump ropers, spot markers, etc.) for Perceptual Motors
    - **Jennifer Philson makes a motion to approve up to \$400 for supplies for Perceptual Motors program; Mary Briemley seconded motion.**
    - **Vote taken, motion passes. Approved.**
  - Mr. Strum requesting snap circuits starter sets to teach circuits as well as electricity in general, cost \$20 per starter set – requesting 6
    - **Jennifer Philson makes a motion to approve up to \$150 for snap circuit starter sets for Mr. Strum; Jen Lowery seconded motion.**
    - **Vote taken, motion passes. Approved.**
- What happened to the tether balls???...Mr. Sheffield will explore

## Old Business

- Nominating Committee – Jennifer Philson working on recruiting people for nominating slate:
  - Able to have up to 12 people on the PHEEF Board
    - Currently in first year of term (one year remaining): Alisa Todd, Jennifer Philson, Kerstie Pederson
    - Need to be re-elected to Board: Hasmig Gregorian & Angela Nishizawa
  - Presidency – Alisa Todd
  - Secretary – Jennifer Philson
  - Treasurer – Hasmig Gregorian
  - Board members continuing: Kerstie Pederson, Alisa Todd, Jennifer Philson
  - Board members to be elected: Angela Nishizawa (Communications), Hasmig Gregorian
  - Non-Board Members: Shira Steinbeck (eScrip)

## Announcements

- Next meeting date & time: Wednesday, June 8, 2016 @ 7PM, Round Table Pizza

**Adjournment:** 8:40 PM