

Pleasant Hill Elementary Education Foundation
PHEEF Meeting
March 17, 2015

Date, Time & Location – Meeting called to order on March 17, 2015 at 7:08 PM at the Sugimoto residence, 1245 Crown Court, Walnut Creek

In Attendance - Dan Sheffield, Steve Oldenbourg, Matt Luttrupp, Amy Bleichner, Alisa Todd, Lisa Stauffer, Kerstie Pederson, Jennifer Philson, Hasmig Gregorian, Lori Sugimoto, Nate Lunt, Angela Nishizawa, Lori Amberson

Approval of Meeting Minutes

- **Matt Luttrupp made a motion to approve PHEEF Meeting minutes from February 9, 2015; Jennifer Philson seconded the motion**
- **Vote taken, Motion passes - Approved**

Treasurer's Report

- Spring Gala: \$11,585 raised for fund-a-need, total income including fund-a-need \$41,666, NET: \$39,413 (prior to on-line auction ending), budgeted to make \$45,000
- \$157,000 budgeted for next year
- projected reserve \$75,000 for next year

Principal's Report

- Dr. Walker not present, report made by Dan Sheffield
- measure C funds – elmos now in classrooms
- report cards coming out the end of this week/beginning of next week
- SBAC testing to begin in May – projecting 7.5 hours of computerized testing for 3rd & 4th grades
- Moving forward with district technology plan, assessment of classrooms has taken place, moving into phase II, each classroom to have 4 desktop computers
- Steve Oldenbourg reports: original complaint regarding Spell-A-Thon included complaint about Walk-A-Thon as well, complaint on-going therefore Walk-A-Thon will be suspended for 2015 (in addition to Spell-A-Thon), will re-assess for 2015-2016 school year how to proceed

Committees

- *Spring Gala:* Lisa Stauffer
 - 172 attendees, some invoices still to be paid, on-line auction still on-going – auctions will end Friday 3/20/15
- *E-Scrip:*
 - Still looking for replacement to run program for next year, so far this year we have taken in \$8251, last year we took in about \$15,000
- *Nominating Committee:* Hasmig Gregorian
 - PHEEF Nominating Committee recognizes the following Board directors for the second year of their term: Secretary – Amy Bleichner, Assistant Treasurer – Hasmig Gregorian, Directors – Lisa Stauffer, Lori Amberson, Heidi Mispagel
 - PHEEF Nominating Committee submits the following nominees: President – Meg Villarreal, Directors – Alisa Todd, Jim Wray, Jennifer Philson, Nate Lunt, Kerstie Pederson

- Needs to be publically posted for 90 days – Lori Amberson to post in PHE e-news and on school website
- *PHEEF day with the A's*
 - Still consider as a fundraising option? – will need someone to spear-head

New Business

- Alisa Todd met with Denise Schichnes regarding science program, will be more of a kit program with lesson plans, teachers will teach, parent volunteers will come in to class to assist, looking to start 1-2X/wk, discovered closet with some science supplies, 5 people currently on science program development committee
 - Steve Oldenbourg suggests trying for grants from private industry to raise additional funds to help off-set the costs...Chevron, etc.
 - Check district publication for ways to raise additional funds/apply for grants
- Suzanne Roberts – cost of Outdoor Ed 2015 \$37,000 with average cost of transportation, have had 65% family participation, 12 fundraisers completed, PTA has pledged \$2000, still short \$2300
 - Yearbook & party funds raised \$1000 for current 4th grade class
 - 108 kids have expressed interest in attending
 - Suzanne Roberts makes a formal request for PHEEF to approve \$2300 to cover the remaining cost of Outdoor Ed 2015
 - **Matt Luttropp makes a motion for PHEEF to fund up to the previously pledged \$2000 from the PHE PTA for the Outdoor Ed 2015 program, Lisa Stauffer seconds the motion**
 - **Vote taken – 2 abstaining votes, Motion passes – Approved**

Announcements

- Next meeting Tuesday, April 14th @ 7:00 PM, Lori Sugimoto's house: 1245 Crown Court, Walnut Creek

Meeting Adjourned at 9:08 PM