

Pleasant Hill Elementary Education Foundation
PHEEF Meeting
June 9, 2015

Date, Time & Location – Meeting called to order on June 9, 2015 at 7:10 PM at the Wray Residence, 635 Encinal Court, Walnut Creek

In Attendance - Dan Sheffield, Marianne Strumm, Steve Oldenbourg, Matt Luttrupp, Amy Bleichner, Alisa Todd, Hasmig Gregorian, Angela Nishizawa, Nate Lunt, Jim Wray, Shira Steinbeck, Kerstie Pederson

Approval of Meeting Minutes

- **Amy Bleicher made a motion to approve PHEEF Meeting minutes from May 19, 2015; Matt Luttrupp seconded the motion**
- **Vote taken, Motion passes - Approved**

Treasurer's Report

- Awaiting billing from district

PHE Staff Report

- Dan Sheffield reporting
- June 10 @ 2PM (staff), 2:30 (general population) – Julie Braun from MDUSD will be at PHE for input regarding new principal
- Winding down school year, last day for office staff 6/17/15
- School re-opens Wed, August 5, 2015
- First day of School, August 25, 2015

Committees

- *WalkAThon/SpellAThon:*
 - Will move forward with fundraising plans for next school year
 - Alisa Todd – WalkAThon, Jennifer Philson – SpellAThon
- *Nominating Committee:* Hasmig Gregorian
 - Elections this evening – see New Business
- *AIOD:*
 - Hasmig spoke with PTA – they want PHEEF to make own copies and to participate in collation day (8/11/2015)
 - Need to get info to printer ASAP
 - Will coordinate meeting during the summer to discuss plan
- *E-Scrip:*
 - Shira Steinbeck will be taking over E-Scrip program – she will coordinate with Angie DeBoer

New Business

- The PHEEF Nominating Committee recognizes the following Board of Directors for the second year of their term:
 - Secretary - Amy Bleichner
 - Lisa Stauffer, Lori Amberson, Heidi Mispagel
- PHEEF Election - nominations for new PHEEF Board members for 2015-2017

- Steve Oldenbourg nominates Hasmig Gregorian for PHEEF President, seconded by Amy Bleichner
- Nate Lunt nominates Nate Lunt for PHEEF Treasurer, seconded by Steve Oldenbourg
- PHEEF Nominating Committee submits the following for new members for Board of Directors: Alisa Todd, Jim Wray, Jennifer Philson, Kerstie Pederson
- **Amy Bleichner made motion to approve the slate of PHEEF Board of Directors for 2015-2017:**
 - **Hasmig Gregorian - PHEEF President**
 - **Nate Lunt - PHEEF Treasurer**
 - **PHEEF Board of Directors: Alisa Todd, Jim Wray, Jennifer Philson, Kerstie Pederson**
- **Matt Luttrupp seconds motion**
- **Vote taken – motion passes. Approved.**
- PHEEF Board of Directors 2015-2016:
 - Hasmig Gregorian – President
 - Nate Lunt – Treasurer
 - Amy Bleichner – Secretary
 - Lori Amberson, Lisa Stauffer, Heidi Mispagel, Alisa Todd, Jim Wray, Jennifer Philson, Kerstie Pederson

Old Business

- Possible issues with previously approved (2) part-time computer assistant position hours – listed as 17.5 hours, need to clarify intent
 - **Matt Luttrupp moves to clarify the intended funding for (2) part-time classified computer assistants to be at 19.5 hours/week level, Jim Wray seconds motion**
 - **Vote taken – motion passes. Approved.**
- Alisa Todd reporting regarding science program, still moving forward, may have storage space, Marianne Strumm will be participating in professional development regarding new science standards this summer

Announcements

- Next meeting: Wednesday, July 22, 2015 @ 7PM, Round Table on Oak Park to discuss AIOD

Meeting Adjourned at 7:58 PM