

Pleasant Hill Elementary Education Foundation
Meeting
January 13, 2016

Date, Time & Location – Meeting called to order Wednesday, January 13, 2016 at 7:10 PM, at Round Table Pizza

In Attendance – Amy Bleichner, Alisa Todd, Kerstie Pederson, Lisa Stauffer, Jennifer Philson, Hasmig Gregorian, Angela Nishizawa, Ms. Obodozie, Ms. Elliott

Approval of Previous Meeting Minutes

- **Alisa Todd made a motion to approve PHEEF Meeting minutes from December 9, 2015; Jennifer Philson seconded the motion**
- **Vote taken, Motion passes - Approved**

PHE Principal/Staff Report

- Ms. Obodozie reporting
 - Getting ready for I-ready assessment
 - Students need to be doing their own typing – all assessments will be done on the computer, so they need to be able to type efficiently, encourage on-line games that make learning typing fun
 - Utilizing Bond measure money to upgrade campus wi-fi and to purchase approximately 120 Chrome Books
 - Presented Google survey completed by staff
 - Staff requesting Reading specialist & Math specialist - question regarding whether or not there will be physical space for positions
 - 19.5 hours of PE for K-3
 - Computer Lab Instructional Assistant
 - Computer Tech
 - Classroom Instructional Assistants – all grade levels, that would rotate classrooms
 - The Learning Pathways – STEM program funded by Chevron, mostly engineering, cost \$15,000
 - Hasmig Gregorian questioned potential for job sharing – 2 positions at 19.5 hours that would spend part of time in PE, then the remainder of time as Classroom Instructional Assistant to cover full week of teaching, Instructional Assistant not grade specific so that could cover all grade levels
 - May be difficult logistically for schedule
 - Hasmig Gregorian suggested 2 credentialed Reading specialists rather than 1 credentialed Reading specialist & 2 Instructional reading assistants
 - Ms. Elliott suggests evening educational film showings for families, kids only, parents only
 - Lisa Stauffer explained that PTA has film license, so they may be a better group to approach

Standing Committees

- *Communication*
 - Angela Nishizawa reporting
 - re-designing PHEEF logo, cost will be \$200-\$250

- General consensus to not spend the money at this time
 - Still working to update website
 - Will be sending evite for PHEEF meeting with teachers, February 27 @ 2:50 PM, will include PHEEF Board in invitation
- *Spell-A-Thon*
 - Jennifer Philson Reporting
 - Information went out end of last week/beginning of this week
 - Will make posters to display around school – will need approval by principal for posters
 - Ribbons have been ordered, Jennifer will talk to Nate regarding purchase of prizes
- *Walk-A-Thon*
 - Alisa Todd reporting
 - Will confirm date of April 15 for Walk-A-Thon with office
- *Spring Gala*
 - Lisa Stauffer reporting
 - 41 tickets have been sold, 3 tables have been sold
 - Would like to consider discounting staff tickets to \$55 to encourage attendance
 - **Lisa Stauffer makes a motion to offer teachers and office staff discounted entry to Spring Gala at \$55 per ticket for themselves and 1 guest. Jennifer Philson seconds motion**
 - **Vote taken – Motion passes. Approved.**
 - Donations coming in
 - Will consider delivering programs before the event
 - Online auction to begin the Monday after the event
 - Fund-A-Need will need to be determined – considering science program & specific technology for classrooms, need to decide by February meeting

Special Committee

- *Science*
 - Alisa Todd reporting
 - This past week has first science workshops, with positive feedback so far
 - 1 day/week – Tuesdays, each module will run for 7 weeks with classes rotating through
 - copy of signed contract to go to Treasurer - Nate

New Business

- PTA will sponsor entire lease contract for new PHE copier
- Request from Mr. Sheffield for new printer/scanner & cable - \$315-\$325
 - **Jennifer Philson makes a motion to approve Mr. Sheffield's request for up to \$325 for a new printer/scanner & necessary cable. Lisa Stauffer seconds motion.**
 - **Vote taken – Motion passes. Approved.**

Announcements

- Next meeting date & time: Wednesday, February 10, 2016 @ 7PM, Round Table Pizza

Adjournment

- 9:48 PM