

Pleasant Hill Elementary Education Foundation
PHEEF Meeting
February 9, 2015

Date, Time & Location – Meeting called to order on February 9, 2015 at 7:05 PM at the Oldenbourg residence at 120 Stewart Circle, Pleasant Hill.

In Attendance - Dan Sheffield, Marianne Strumm, Lynn Valdez, Steve Oldenbourg, Matt Luttrupp, Amy Bleichner, Alisa Todd, Lisa Stauffer, Kerstie Pederson, Jennifer Philson, Angie DeBoer, Hasmig Gregorian, Lori Sugimoto, Meg Villarreal, Angela Walker, Barbara Horciza

Approval of Meeting Minutes

- **Lynn Valdez made a motion to approve PHEEF Meeting minutes from December 9, 2014 and January 13, 2015; Matt Luttrupp seconded the motion**
- **Vote taken, Motion passes - Approved**

Treasurer's Report

- Received billing from school for PE supplies, no teacher billings from district yet
- We have between \$189K & \$237K available for next year, historically we have kept a certain amount in reserves

Principal's Report

- Measure C funds - \$130K for updating school, level playing-field technology wise:
 - 4-5 student computers per room (in addition to what is already there), 28-29 classrooms
 - smart boards in each classroom
 - district printers for each classroom
 - currently 2 computer labs up and running, will no longer have room available for math intervention
 - tech support supposed to be 1 day per week, other schools in MDUSD pay for additional tech support through PTA or foundations
- \$28K left over from common core last year....each class got elmo & projector
- Dr. Walker met with Julie Brown Martin (her new boss), she has been given \$10K for professional development for common core to be used by June, need additional funding for 4 teachers to attend...Dr. Walker requests \$3000 for professional staff development to include entire staff
- **Hasmig Gregorian made a motion to approve \$3000 for professional staff development, seconded by Lisa Stauffer**
- **Vote taken, Motion passes - Approved**
- Proposal for resource program funding for 2015-2016 school year:
 - ONE part-time certificated teacher for Reading (support K-5)
 - TWO part-time classified assistants for Reading (K-2) (3-5)
 - ONE part - time classified computer technician 19.5 hours to support TWO computer labs
 - TWO part-time classified computer assistants to support TWO computer labs
 - ONE part-time (20%) classified PE assistant one day a week to support TK/K-3 PE
 - MARE curriculum update (\$3000)
 - MARE reimbursement for teacher supplies (\$3000)
 - Development of science program similar to FAME (\$15K)

- **Lisa Stauffer made a motion to approve the following resource program funding for 2015-2016 school year:**
 - **ONE part-time certificated teacher for reading (support K-5)**
 - **TWO part-time classified assistants for reading (K-2) (3-5)**
 - **ONE part-time (19.5 hours) classified computer technician to support 2 computer labs**
 - **TWO part-time classified computer assistants to support 2 computer labs**
 - **ONE part-time (20% - one day a week) classified PE assistant to support TK/K-3 PE**
 - **MARE curriculum update (\$3000)**
 - **MARE reimbursement for teacher supplies (\$3000)**
 - **Development of science program similar to FAME (\$15,000)**
- **Matt Luttrupp seconds the motion**
- **Vote taken - 1 abstaining vote, Motion passes - Approved**

Committees

- *Spring Gala:* Lisa Stauffer
 - Fund-A-Need – Science program, will use photos from Science Night
 - No longer will have Super Bowl tickets
 - Purchased package from Madonna Inn, Hot Air Balloon with champagne brunch
 - 138 tickets sold, will not sell tickets after Feb 28
 - class baskets are in
- *E-Scrip:* Angie De Boer
 - Will need someone to take over for next year

New Business

- Teacher requests for supplies funding – plan to have Dr. Walker review requests prior to being brought to PHEEF for approval, approximately \$3400
 - Chequer/Croy – batteries for flashlights, model motorized solar system, pull-down maps
 - Orihood – purchase books for including those with disabilities
 - Joachim – field trip money for 2nd grade & classroom supplies
 - SLP – assessment kits preschool language
 - Abramson – classroom supplies
 - Parks – TK supplies
- Dr. Walker reviewed during meeting and passed for approval
- **Lisa Stauffer made a motion to approve up to \$5000 discretionary funds to fulfill teacher requests for supplies, Kerstie Pederson seconds**
- **Vote taken, Motion passes – Approved.**
- In future, Dr. Walker will review all teacher requests for funding from PHEEF prior to submission to PHEEF

Old Business

- Need to formulate a nominating committee for board members and officers (President), need to have a nomination slate by March PHEEF meeting, will need to post proposed slate in e-news
 - Hasmig has volunteered to chair nominating committee
 - Matt Luttrupp, Alisa Todd, Lori Sugimoto will be part of nominating committee

Announcements

- Next meeting Tuesday, March 17th @ 7:00 PM, Lori Sugimoto's house: 1245 Crown Court, Walnut Creek

Meeting Adjourned at 9:10PM