

**Pleasant Hill Elementary Education Foundation**  
**Meeting**  
**December 9, 2015**

**Date, Time & Location** – Meeting called to order Wednesday, December 9, 2015 at 7:09PM, Kobe Japan Restaurant

**In Attendance** – Amy Bleichner, Alisa Todd, Nate Lunt, Jennifer Philson, Hasmig Gregorian, Lori Amberson, Heidi Mispagel, Ms. Nicosia, Ms. Biven

**Approval of Previous Meeting Minutes**

- **Heidi Mispagel made a motion to approve PHEEF Meeting minutes from November 11, 2015; Alisa Todd seconded the motion**
- **Vote taken, Motion passes - Approved**

**Treasurer's Report**

- Roughly \$2000 matching funds have come in
- Taxes have been filed

**PHE Principal/Staff Report**

- Ms. Nicosia will continue to research PE programs for presentation of options to PHEEF
- Currently completing parent-teacher conferences
- Ms. Biven is excited about possibility of science workshops – scheduling will be most difficult to overcome
- District and teacher's union are undergoing negotiations for contracts – working towards further reducing class sizes, currently at 28 to 1 in 1<sup>st</sup> grade
- Reading lab is up and running, Computer Lab technician is very accessible
- Bond measure passed in June – approximately \$48,000 coming from state, will potentially be used to upgrade wi-fi and to purchase chrome books

**Standing Committees**

- *Communication*
  - Hasmig Gregorian reporting – reminding members to make sure all communications go to Angela first, then forwarded to Board of Directors, sent to principal for approval, then published
- *Spell-A-Thon*
  - Jennifer Philson reporting – date set for February 5, 2016
  - \$20 Target gift cards for individual grand-prize winners for each grade level for fundraising
  - Grand prize = ice cream party for class that fundraises and collects the most money
- *Walk-A-Thon*
  - Alisa Todd reporting – date set for April 15, 2016

**Special Committee**

- *Science*
  - Alisa Todd reporting – presented science workshop at teacher meeting, would give each class 4 sessions of science, workshops based on Nex-Gen standards

- Have spent approximately \$1000 thus far on kits, workshops will cost approximately \$7000
- Will cost approximately \$18,000 for year-round program

## Old Business

- *MARE Curriculum*
  - Hasmig continues to research options
- Formal request from music teachers for storage carts for music stands: 1 @ \$422 or 2 @ \$844
- **Alisa Todd makes a motion to approve the request for \$844 for music stand carts, Nate Lunt seconds motion**
- **Vote taken, Motion passes - Approved**
- Computer tech currently getting paid for 16 hours, has enough work for 19.5 hours per week (without benefits)
- **Nate Lunt makes a motion to increase Bridgette Hopkins Site Tech 1 position from 16 hours to 19.5 hours per week (without benefits), Heidi Mispagel seconds motion**
- **Vote taken, Motion passes - Approved**
- Computer tech currently classified as Site Tech 1 – does not have authorization to work with all equipment at school, would be improved with Site Tech 2 classification
- **Jennifer Philson moves to change the Site Tech 1 position to Site Tech 2 position with the condition that Bridgette Hopkins remains PHE's Site Tech, Alisa Todd seconds motion**
- **Vote taken, Motion passes - Approved**
- 5<sup>th</sup> grade teacher - James Brown requesting Smart TV to replace the projector in his classroom
- **Nate Lunt makes a motion to approve spending up to \$1000 to purchase a flat screen HDTV with the condition that it meets district policy regarding student privacy, Heidi Mispagel seconds motion**
- **Vote taken, Motion passes - Approved**

## New Business

- Looking into school needs for next year – Hasmig has approached principal
  - Ms. Nicosia appreciates reading intervention for 1<sup>st</sup> grade students
  - K-3 needing/talking about PE & reading intervention
  - Consider use of instructional aides?
  - Consider survey/poll teachers for funding options for next year – what do they want to see

## Announcements

- Next meeting date & time: Wednesday, January 13, 2016 @ 7PM, Round Table Pizza

## Adjournment

- 9:27 PM