

Pleasant Hill Elementary Education Foundation
PHEEF Meeting
April 21, 2015

Date, Time & Location – Meeting called to order on April 21, 2015 at 7:16 PM at the Oldenbourg Residence, 120 Stewart Circle, Pleasant Hill.

In Attendance - Steve Oldenbourg, Matt Luttrupp, Amy Bleichner, Jennifer Philson, Hasmig Gregorian, Nate Lunt, Shira Steinbeck, Alyssa Todd

Approval of Meeting Minutes

- **Matt Luttrupp made a motion to approve PHEEF Meeting minutes from March 17, 2015; Hasmig Gregorian seconded the motion**
- **Vote taken, Motion passes - Approved**

Treasurer's Report

- No billings from district since last meeting
- Still collecting outstanding funds from the Spring Gala
- Approximately \$3700 made on on-line auction
- Approximately \$43,000 made overall from Spring Gala, budgeted \$45,000
- Budgeted \$157,000 for school year 2015-2016, will have approximately \$75,000 in reserves

Committees

- *E-Scrip*: Angie DeBoer
 - Shira Steinbeck is interested in managing E-Scrip program, she will meet with Angie to transfer management
- *Nominating Committee*: Hasmig Gregorian
 - Meg Villareal will be moving at the end of the school year, therefore she has removed her name from the nominating slate
 - Nominating committee has decided to press forward and take nominations during the June meeting

Old Business

- Communications coordinator – Angela Nishizawa is interested in taking this position, however she does not wish to be a board member
 - Need to figure out a communications strategy: website, social media, on-campus presence, branding
 - Could be one person vs. committee of several people
- Science Program – Alyssa Todd meeting with grade-level reps April 22
 - Should get more direction from teachers regarding what they want
 - Alyssa met with principal at Strandwood regarding their program, they have 19.5 hour IA and dedicated classroom for science program
 - Will eventually need to present plan to PHEEF regarding how moving forward

New Business

- Need a new AIOD coordinator, PTA requesting PHEEF forms in packet

Announcements

- Next meeting Tuesday, May 19 at 7PM at the Oldenbourg Residence, 120 Steward Circle, Pleasant Hill
- June meeting: Tuesday, June 9 at 7PM, location TBD

Meeting Adjourned at 8:42 PM